

**[D] DRAFT CALENDAR OF TRAINING PROGRAMME 2014-2015 (IS BASED)**

| <b>Sr. No.</b> | <b>Programme Title</b>   | <b>Duration (Days)</b> | <b>From</b> | <b>To</b> | <b>User Office</b>               | <b>Slot Allotted</b> |
|----------------|--|------------------------|-------------|-----------|----------------------------------|----------------------|
| <b>Apr-14</b>  |  |                        |             |           |                                  |                      |
| 1              | Level -I-A (Basic Computer Skills) *<br>Requirement: None<br>Target Group: Gr B & C of Audit Offices | 5                      | 7-Apr-14    | 11-Apr-14 | PDA,C.RLY.,Mumbai, at RAO Nagpur | 1                    |
|                |  |                        |             |           | AG(Audit)-II, Mah, Nagpur        | 5                    |
|                |  |                        |             |           | DA P&T Audit, Hyderabad          | 2                    |
|                |  |                        |             |           | AG (A&E) CG, Raipur              | 1                    |
|                |  |                        |             |           | PDA, SEC Rly, Bilaspur           | 2                    |
|                |  |                        |             |           | AG (E&RSA), MP, Bhopal           | 8                    |
|                |  |                        |             |           | DA P&T Audit, Bhopal             | 2                    |
|                |  |                        |             |           | DCA, BHEL, Bhopal                | 1                    |
|                |  |                        |             |           | PDA, WC Rly, Jabalpur            | 1                    |
|                |  |                        |             |           | <b>Total</b>                     | <b>23</b>            |
| 2              | Introduction to MS ACCESS (Batch-1) (For All Cadres with knowledge of Database)                      | 5                      | 21-Apr-14   | 25-Apr-14 | AG(A&E) II, Mah.,Nagpur          | 2                    |
|                |  |                        |             |           | AG(Audit)-II, Mah, Nagpur        | 2                    |
|                |  |                        |             |           | DA P&T Audit, Nagpur             | 1                    |
|                |  |                        |             |           | PAG (E&RSA), AP, Hyderabad       | 1                    |
|                |  |                        |             |           | DA P&T Audit, Hyderabad          | 1                    |
|                |  |                        |             |           | AG (Audit), CG, Raipur           | 1                    |
|                |  |                        |             |           | AG (A&E) CG, Raipur              | 2                    |
|                |  |                        |             |           | PDA, SEC Rly, Bilaspur           | 1                    |
|                |  |                        |             |           | AG (E&RSA), MP, Bhopal           | 2                    |
|                |  |                        |             |           | AG (A&E) I, MP,Bhopal            | 2                    |
|                |  |                        |             |           | DA P&T Audit, Bhopal             | 1                    |
|                |  |                        |             |           | PDA, WC Rly, Jabalpur            | 1                    |
|                |  |                        |             |           | <b>Total</b>                     | <b>17</b>            |
| <b>May-14</b>  |  |                        |             |           |                                  |                      |
| 3              | Introduction to MS-EXCEL (For all cadres)  | 5                      | 5-May-14    | 9-May-14  | AG(A&E) II, Mah.,Nagpur          | 4                    |
|                |  |                        |             |           | PDA, SEC Rly, Bilaspur           | 1                    |
|                |  |                        |             |           | AG (E&RSA), MP, Bhopal           | 8                    |
|                |  |                        |             |           | AG (A&E) I, MP,Bhopal            | 2                    |
|                |  |                        |             |           | DA P&T Audit, Bhopal             | 2                    |
|                |  |                        |             |           | DCA, BHEL, Bhopal                | 1                    |
|                |  |                        |             |           | <b>Total</b>                     | <b>18</b>            |
| 4              | Auditing through IDEA (Batch 1)- (For All Cadres with Information Technology Knowledge)              | 5                      | 19-May-14   | 23-May-14 | PDA,C.RLY.,Mumbai, at RAO Nagpur | 1                    |
|                |  |                        |             |           | AG(Audit)-II, Mah, Nagpur        | 4                    |
|                |  |                        |             |           | PAG (E&RSA), AP, Hyderabad       | 4                    |
|                |  |                        |             |           | PDA, SC Rly, Secunderabad        | 2                    |
|                |  |                        |             |           | PDA, SEC Rly, Bilaspur           | 1                    |
|                |  |                        |             |           | AG (E&RSA), MP, Bhopal           | 4                    |
|                |  |                        |             |           | DCA, BHEL, Bhopal                | 1                    |
|                |  |                        |             |           | DA, OF, Jabalpur                 | 1                    |
| <b>Total</b>   | <b>18</b>  |                        |             |           |                                  |                      |

| Sr. No.       | Programme Title  | Duration (Days) | From      | To        | User Office  | Slot Allotted |
|---------------|--|-----------------|-----------|-----------|--|---------------|
| <b>Jun-14</b> |  |                 |           |           |  |               |
| 5             | Introduction to MS-OFFICE (Batch-1) (For beginners)  | 6               | 2-Jun-14  | 7-Jun-14  | AG(A&E) II, Mah.,Nagpur  | 5             |
|               |  |                 |           |           | DA P&T Audit, Nagpur   | 2             |
|               |  |                 |           |           | PDA,C.RLY.,Mumbai, at RAO Nagpur                                       | 1             |
|               |  |                 |           |           | AG (Audit), CG, Raipur   | 2             |
|               |  |                 |           |           | AG (A&E) CG, Raipur  | 3             |
|               |  |                 |           |           | PDA, SEC Rly, Bilaspur   | 1             |
|               |  |                 |           |           | AG (E&RSA), MP, Bhopal   | 4             |
|               |  |                 |           |           | DA P&T Audit, Bhopal   | 2             |
|               |  |                 |           |           | <b>Total</b>   | <b>20</b>     |
| 6             | Working on Unicode with Akshar Naveen & Saransh Multilingual Software- (For all cadres)                                    | 5               | 16-Jun-14 | 20-Jun-14 | AG(A&E) II, Mah.,Nagpur  | 5             |
|               |  |                 |           |           | DA P&T Audit, Nagpur   | 2             |
|               |  |                 |           |           | AG (A&E) CG, Raipur  | 2             |
|               |  |                 |           |           | PDA, SEC Rly, Bilaspur   | 1             |
|               |  |                 |           |           | AG (A&E) I, MP,Bhopal  | 2             |
|               |  |                 |           |           | DA P&T Audit, Bhopal   | 1             |
|               |  |                 |           |           | PDA, WC Rly, Jabalpur  | 2             |
|               |  |                 |           |           | <b>Total</b>   | <b>15</b>     |
| <b>Jul-14</b> |  |                 |           |           |  |               |
| 7             | PREPARATORY TRAINING FOR SAS (PC3/PC4 & IE3/IE4)- BATCH-1  | 8               | 30-Jun-14 | 8-Jul-14  | AG(A&E) II, Mah.,Nagpur  | 5             |
|               |  |                 |           |           | Slots will be received after examination forms submitted by examinees. |               |
|               |  |                 |           |           |  |               |
|               |  |                 |           |           | <b>Total</b>   | <b>5</b>      |
| 8             | PREPARATORY TRAINING FOR SAS (PC3/PC4 & IE3/IE4) - BATCH-2   | 8               | 14-Jul-14 | 22-Jul-14 | Slots will be received after examination forms submitted by examinees. |               |
|               |  |                 |           |           |  |               |
|               |  |                 |           |           |  |               |
|               |  |                 |           |           | <b>Total</b>   | <b>0</b>      |
| <b>Aug-14</b> |  |                 |           |           |  |               |
| 9             | Level - I- B- (IT-Audit Basic) * Requirement : Basic Computer Skills (Level-I-A)Target Group: Group B & C of Audit Offices | 5               | 4-Aug-14  | 8-Aug-14  | PDA,C.RLY.,Mumbai, at RAO Nagpur                                       | 1             |
|               |  |                 |           |           | AG(Audit)-II, Mah, Nagpur  | 1             |
|               |  |                 |           |           | PAG (E&RSA), AP, Hyderabad   | 3             |
|               |  |                 |           |           | PDA, SC Rly, Secunderabad  | 2             |
|               |  |                 |           |           | DA P&T Audit, Hyderabad  | 2             |
|               |  |                 |           |           | AG (Audit), CG, Raipur   | 2             |
|               |  |                 |           |           | PDA, SEC Rly, Bilaspur   | 2             |
|               |  |                 |           |           | AG (E&RSA), MP, Bhopal   | 5             |
|               |  |                 |           |           | DA P&T Audit, Bhopal   | 2             |
|               |  |                 |           |           | PDA, WC Rly, Jabalpur  | 1             |
| <b>Total</b>  | <b>21</b>  |                 |           |           |  |               |

| Sr. No.       | Programme Title   | Duration (Days) | From      | To        | User Office                      | Slot Allotted |
|---------------|---|-----------------|-----------|-----------|----------------------------------|---------------|
| 10            | Introduction to MS-Office- (Batch-2) (for beginners)  | 6               | 18-Aug-14 | 23-Aug-14 | AG(A&E) II, Mah.,Nagpur          | 5             |
|               |   |                 |           |           | AG (Audit), CG, Raipur           | 2             |
|               |   |                 |           |           | PDA, SEC Rly, Bilaspur           | 1             |
|               |   |                 |           |           | AG (E&RSA), MP, Bhopal           | 4             |
|               |   |                 |           |           | AG (A&E) I, MP,Bhopal            | 4             |
|               |   |                 |           |           | PDA, WC Rly, Jabalpur            | 2             |
|               |   |                 |           |           | DA, OF, Jabalpur                 | 1             |
| <b>Sep-14</b> |   |                 |           |           |                                  | <b>19</b>     |
| 11            | All India Workshop for Gr.A and Gr. B officers on "Anti-Fraud Framework & Digital Forensics"*   | 3               | 2-Sep-14  | 4-Sep-14  | Slots Allotted by Hqrs.          |               |
| 12            | <b>Level - II - A</b> (Database Concepts, System Concepts & Introduction to MS-ACCESS) *<br>Requirement: Level - I<br>Training Target<br>Group: IT Auditing Staff of Gr B & C | 5               | 15-Sep-14 | 19-Sep-14 | PDA,C.RLY.,Mumbai, at RAO Nagpur | 1             |
|               |   |                 |           |           | AG(Audit)-II, Mah, Nagpur        | 5             |
|               |   |                 |           |           | PDA (Central), AP, Hyderabad     | 1             |
|               |   |                 |           |           | PDCA, MAB, Hyderabad             | 2             |
|               |   |                 |           |           | PDA, SEC Rly, Bilaspur           | 2             |
|               |   |                 |           |           | PDA, WC Rly, Jabalpur            | 1             |
|               |   |                 |           |           | AG (E&RSA), MP, Bhopal           | 2             |
| <b>Oct-14</b> |   |                 |           |           |                                  | <b>14</b>     |
| 13            | Working with Internet, e-mail & Powerpoint (for all cadres)   | 5               | 13-Oct-14 | 17-Oct-14 | PDA,C.RLY.,Mumbai, at RAO Nagpur | 1             |
|               |   |                 |           |           | AG (A&E) CG, Raipur              | 2             |
|               |   |                 |           |           | AG (A&E) I, MP,Bhopal            | 1             |
|               |   |                 |           |           | DA P&T Audit, Bhopal             | 1             |
|               |   |                 |           |           | PDA, WC Rly, Jabalpur            | 2             |
|               |   |                 |           |           | DA, OF, Jabalpur                 | 1             |
|               |   |                 |           |           | <b>Nov-14</b>                    |               |
| 14            | Oracle 9i (For AAO/AO/Sr AO with IT Knowledge OR Staff Holding EDP Posts)   | 5               | 10-Nov-14 | 14-Nov-14 | DA P&T Audit, Nagpur             | 2             |
|               |   |                 |           |           | PDA,C.RLY.,Mumbai, at RAO Nagpur | 1             |
|               |   |                 |           |           | AG (A&E) CG, Raipur              | 2             |
|               |   |                 |           |           | DA P&T Audit, Bhopal             | 1             |
|               |   |                 |           |           | PDA, WC Rly, Jabalpur            | 1             |
|               |   |                 |           |           | AG(Audit)-II, Mah, Nagpur        | 1             |
|               |   |                 |           |           | PDCA, MAB, Hyderabad             | 1             |
| <b>Nov-14</b> |   |                 |           |           |                                  | <b>9</b>      |

| Sr. No.       | Programme Title   | Duration (Days) | From      | To        | User Office                      | Slot Allotted |
|---------------|---|-----------------|-----------|-----------|----------------------------------|---------------|
| 15            | Maintenance of Hardware/Software (For All Cadres with IT Knowledge)   | 5               | 24-Nov-14 | 28-Nov-14 | PDA,C.RLY.,Mumbai, at RAO Nagpur | 1             |
|               |   |                 |           |           | AG(Audit)-II, Mah, Nagpur        | 2             |
|               |   |                 |           |           | PAG (A&E), AP, Hyderabad         | 2             |
|               |   |                 |           |           | PAG (E&RSA), AP, Hyderabad       | 2             |
|               |   |                 |           |           | PDA, SC Rly, Secunderabad        | 1             |
|               |   |                 |           |           | AG (Audit), CG, Raipur           | 2             |
|               |   |                 |           |           | PDA, SEC Rly, Bilaspur           | 1             |
|               |   |                 |           |           | AG (E&RSA), MP, Bhopal           | 8             |
|               |   |                 |           |           | AG (A&E) I, MP,Bhopal            | 1             |
|               |   |                 |           |           | DA P&T Audit, Bhopal             | 1             |
|               |   |                 |           |           | DCA, BHEL, Bhopal                | 1             |
|               |   |                 |           |           | PDA, WC Rly, Jabalpur            | 1             |
| <b>Total</b>  | <b>23</b>   |                 |           |           |                                  |               |
| <b>Dec-14</b> |   |                 |           |           |                                  |               |
| 16            | <b>Level - II - B (IT Audit Advance)*</b><br>Requirement: Level 1 and Level-II-A-Database Concepts Target Group : All intended IT Audit Staff who are going to be utilised in the current perspective plan* | 10              | 8-Dec-14  | 18-Dec-14 | PDA,C.RLY.,Mumbai, at RAO Nagpur | 1             |
|               |   |                 |           |           | PDA (Central), AP, Hyderabad     | 3             |
|               |   |                 |           |           | PAG (E&RSA), AP, Hyderabad       | 5             |
|               |   |                 |           |           | AG (Audit), CG, Raipur           | 2             |
|               |   |                 |           |           | PDA, SEC Rly, Bilaspur           | 2             |
|               |   |                 |           |           | PDA, WC Rly, Jabalpur            | 1             |
|               |   |                 |           |           | DA, OF, Jabalpur                 | 1             |
|               |   |                 |           |           | AG(Audit)-II, Mah, Nagpur        | 1             |
|               |   |                 |           |           | <b>Total</b>                     | <b>16</b>     |
| <b>Jan-15</b> |   |                 |           |           |                                  |               |
| 17            | Introduction to MS Access-(Batch-2) (For All Cadres with knowledge of Database)   | 5               | 5-Jan-15  | 9-Jan-15  | AG(A&E) II, Mah.,Nagpur          | 5             |
|               |   |                 |           |           | AG(Audit)-II, Mah, Nagpur        | 2             |
|               |   |                 |           |           | DA P&T Audit, Nagpur             | 1             |
|               |   |                 |           |           | PAG (E&RSA), AP, Hyderabad       | 2             |
|               |   |                 |           |           | DA P&T Audit, Hyderabad          | 1             |
|               |   |                 |           |           | AG (Audit), CG, Raipur           | 1             |
|               |   |                 |           |           | AG (A&E) CG, Raipur              | 1             |
|               |   |                 |           |           | PDA, SEC Rly, Bilaspur           | 1             |
|               |   |                 |           |           | AG (E&RSA), MP, Bhopal           | 2             |
|               |   |                 |           |           | AG (A&E) I, MP,Bhopal            | 2             |
|               |   |                 |           |           | PDA, WC Rly, Jabalpur            | 1             |
| <b>Total</b>  | <b>19</b>   |                 |           |           |                                  |               |
| 18            | Auditing through IDEA - batch-2-(For All Cadres with Information Technology Knowledge)  | 5               | 19-Jan-15 | 23-Jan-15 | AG(Audit)-II, Mah, Nagpur        | 5             |
|               |   |                 |           |           | PDA (Central), AP, Hyderabad     | 3             |
|               |   |                 |           |           | PDCA, MAB, Hyderabad             | 2             |
|               |   |                 |           |           | PAG (E&RSA), AP, Hyderabad       | 4             |
|               |   |                 |           |           | PDA, SEC Rly, Bilaspur           | 1             |
|               |   |                 |           |           | AG (E&RSA), MP, Bhopal           | 3             |
|               |   |                 |           |           | PDA, WC Rly, Jabalpur            | 1             |
|               |   |                 |           |           | DA, OF, Jabalpur                 | 1             |
|               |   |                 |           |           | <b>Total</b>                     | <b>20</b>     |

| <b>Sr. No.</b> | <b>Programme Title</b>  | <b>Duration (Days)</b> | <b>From</b> | <b>To</b> | <b>User Office</b>         | <b>Slot Allotted</b> |
|----------------|---|------------------------|-------------|-----------|----------------------------|----------------------|
| <b>Feb-15</b>  |   |                        |             |           |                            |                      |
| 19             | PL-SQL PROGRAMMING (Staffs holding EDP posts with knowledge of Oracle database OR who had undergone Oracle with Dev 2000 course)                    | 5                      | 2-Feb-15    | 6-Feb-15  | AG(A&E) II, Mah.,Nagpur    | 5                    |
|                |   |                        |             |           | PAG (A&E), AP, Hyderabad   | 2                    |
|                |   |                        |             |           | PDA, WC Rly, Jabalpur      | 1                    |
|                |   |                        |             |           | AG(Audit)-II, Mah, Nagpur  | 2                    |
|                |   |                        |             |           |                            |                      |
|                |   |                        |             |           | <b>Total</b>               | <b>10</b>            |
| <b>Mar-15</b>  |   |                        |             |           |                            |                      |
| 20             | Digital Forensics* (For those who have undergone "Audit of Fraud (Module II)" scheduled during 29.12.2014 to 01.01.2015 included in General Course) | 3                      | 2-Mar-15    | 4-Mar-15  | AG(Audit)-II, Mah, Nagpur  | 3                    |
|                |   |                        |             |           | AG(A&E)-II, Mah, Nagpur    | 4                    |
|                |   |                        |             |           | DA, P&T, Nagpur            | 2                    |
|                |   |                        |             |           | AG(E&RSA) AP, Hyderabad    | 4                    |
|                |   |                        |             |           | PDCA, MAB, Hyderabad       | 1                    |
|                |   |                        |             |           | PDA, SC Rly., Secunderabad | 1                    |
|                |   |                        |             |           | PAG (G&SSA) AP, Hyderabad  | 1                    |
|                |   |                        |             |           | AG(Audit) CG, Raipur       | 1                    |
|                |   |                        |             |           | PDA, SEC Rly., Bilaspur    | 1                    |
|                |   |                        |             |           | DA, P&T, Bhopal            | 1                    |
|                |   |                        |             |           | DCA, BHEL, Bhopal          | 1                    |
|                |   |                        |             |           | PDA, WC Rly., Jabalpur     | 1                    |
|                |   |                        |             |           | <b>Total</b>               | <b>21</b>            |

\*Headquarters directed courses